Privacy Policy

Structural Engineers Association of Washington "SEAW", a non-profit association ("**Company**", "**We**" or "**Us**") is committed to protecting the privacy of our website visitors. Please read this policy to understand what personal information we collect, why we collect it and how we use the information we collect.

What information do we collect?

We collect information from you when you make a payment, contact us through our website, respond to a survey or fill out a form. When taking any of these actions, as appropriate, you may be asked to enter your name, e-mail address, mailing address, phone number or credit card information. We do not collect or store credit card numbers.

As you navigate through and interact with our website, we may also use automatic data collection technologies to collect certain information about your equipment and internet connection, IP address, operating system and browser type, browsing actions, and patterns.

What do we use your information for?

Any of the information we collect from you may be used in one or more of the following ways:

To present our website and its contents to you, and to improve our website

We continually strive to improve our website offerings based on the information and feedback we receive from you. We may use information collected to diagnose problems with our server and administer our website. We may also use statistical metrics to track website visitor traffic.

To process transactions and provide you with information or services that you request from us

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested.

To send periodic emails and notices

The email address you provide may be used to send you information and updates pertaining to your payment, submittal, or other communication, in addition to receiving occasional company news, updates, related product or service information, etc.

To update our Foundation, SEFW

Contact information you provide may be used to communicate information and updates pertaining to the Structural Engineers Foundation of Washington, or other communication, in addition to receiving occasional company news, updates, related product or service information, etc.

To fulfill any other purpose for which you provide it

If you would like to access or change any personal information you have provided to us, please contact us at <u>SEAW@AMInc.org</u>.

How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information when you make a payment, contact us through our website, respond to a survey or fill out a form. Although we take significant measures to prevent unauthorized access to and maintain the accuracy of your data and information, no information transferred over the Internet is 100% secure. We cannot guarantee the total security of information transmitted to us.

After a transaction, your private information (credit cards, social security numbers, financials, etc.) will not be kept on file for more than 30 days.

Do we use cookies, flash cookies, or web beacons?

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your Web browser (if you allow) that enables the sites or service provider's systems to recognize your browser and capture and remember certain information. We use cookies to compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. You can reject cookies or cancel them by instructing your Web browser accordingly. Certain features of our website may use local stored objects (or flash cookies) to collect and store information about your preferences and navigation to, from, and on our website. Flash cookies are not managed by the same browser settings as are used for browser cookies. Pages of our website and our emails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit us, for example, to count users who have visited those pages or opened an email, and for other related statistical purposes. We do not collect personal information automatically, but we may tie this information to personal information about you that we collect from other sources or that you provide to us.

Do we disclose any information to outside parties?

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our website policies, or protect our or others' rights, property, or safety. However, non-personally identifiable visitor information may be provided to other parties for marketing, advertising, or other uses.

Third Party Links

Our website may include links to external websites which may have privacy policies that differ from this one. These links do not fall under the <u>https://www.seaw.org/</u> domain, and we are not responsible for the privacy practices or the content of external websites. We encourage you to read their policy policies and terms of use. Nonetheless, we seek to protect the integrity of our website and welcome any feedback about these sites.

California Online Privacy Protection Act Compliance

California Civil Code Section § 1798.83 may permit users of our website that are California residents to request certain information regarding our disclosure of personal information to third parties for their direct marketing purposes. To make such a request, please send an e-mail to <u>SEAW@AMInc.org</u>.

Children's Online Privacy Protection Act Compliance

We do not knowingly collect any information from anyone under 13 years of age. Our website, products and services are all directed to people who are at least 18 years old or older. If you are under 13, do not: use or provide any information on this website or on or through any of its features; register on the website; or

provide any information about yourself to us, including your name, address, telephone number, email address, or any screen name or user name you may use. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under 13, please contact us at <u>SEAW@AMIncorg.</u>

Online Privacy Policy Only

This online privacy policy applies only to information collected through our website and not to information collected offline or any website operated by any third party.

Terms and Conditions

Please also visit our Terms and Conditions section establishing the use, disclaimers, and limitations of liability governing the use of our website.

Your Consent

By using our website, you consent to our privacy policy. If you do not agree with our policies and practices, your choice is not to use our website.

Changes to our Privacy Policy

Company reserves the right, at its discretion, to change, modify, add, or remove portions of this privacy policy at any time. Company recommends that you revisit this privacy policy periodically to ensure that you are aware of the current privacy practices. Your continued use of this website after any changes signifies your acceptance of those changes. This policy was last modified on December 5, 2018.

Contacting Us

If there are any questions regarding this privacy policy you may contact us using the information below.

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